

Student Exchange Information Sheet 2006-2007

School of Business and Management Hong Kong University of Science and Technology

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Business School's Website:	www.bm.ust.hk (Click into the various departments for course descriptions. Click into Inquiry for a visitor guide to HKUST including transportation information from HK Airport to the campus)
Our Exchange Website:	www.bm.ust.hk/bba/exchange/
Our On-line Exchange Applications URL:	http://www.bm.ust.hk/bba/exchange/in/application

TERM DATES :

Academic Year 2006-2007

Fall semester: 4th September – 22nd December, 2006
Spring semester: 29th January – 31st May, 2007

ORIENTATION PROGRAM (Tentative):

Fall 2006: 1 September 2006
Spring 2007: 26 January 2007

The School of Business & Management will host an Orientation for exchange students on the last working day before the start of each semester. This orientation program will brief students on such procedures as how to add/drop courses, register for student ID cards, and to introduce them formally to their buddies who are local SBM students, etc....

ON-LINE EXCHANGE APPLICATIONS DEADLINE :

Fall : 30 April
Spring : 30 September

HEALTH INSURANCE :

Exchange Students are to obtain health insurance meeting our minimum requirements prior to their arrival. An insurance meeting our requirements is offered through HKUST. Details on how to acquire this health insurance plan will be given to students in their information packages.

EXPECTED ARRIVAL DATE :

Arrival dates usually depend on dorm check-in dates. Here are the 06/07 earliest check-in dates for reference:

Fall semester 27 August 2006
Spring semester 15 January 2007

HOUSING & DEADLINE :

All exchange-in students will be accommodated on-campus as far as possible. Housing needs are automatically considered upon receipt of exchange applications. Housing application forms are normally enclosed in the acceptance packets for exchange-in students to fill in. They should observe the deadline for returning the housing forms to the Housing Office as stipulated in the form. Here are 06/07 housing charges for reference:

Type of Accommodation	Occupancy	Charge for 2004 / 2005 (HK\$)		Coverage of the Charges	Facilities for each resident in the room	Common facilities	Other Fees (HK\$)	Payment Terms
UG Halls / New Hall: twin-bed room	Double	Fall Around \$4200	Covering 27 August – 22 December 2006	Air-conditioned and furnished with a bed, a wardrobe, a desk and some bookshelves.	Share shower and washroom facilities with some 50-80 residents on the same floor. Most floors are for either male or female students.	Not include electricity expenses for air-conditioners operated by card meters. Residents pay for the actual amount of electricity consumed by purchasing stored value cards from respective Hall Office.	Confluence fee: \$70 Residential fee: \$50	Lump sum payment upon arrival
		Spring Around \$4700	Covering 15 Jan – 31 May 2007					
PG Hall II: bunk-bed room	Double	Around \$3500						
University Apartments	Single	2,665 per month		Including accommodation and utilities (telephone, gas, water and electricity).		Four residents of each apartment share a living room, a kitchen, a bathroom and a washroom.		Payment upon arrival, bimonthly basis

APPROXIMATE LIVING COSTS (based on 06-07 charges from above & in HK\$ unless otherwise indicated) :

- **On-Campus Accommodations:** UG halls range from \$3,500 to \$4,200 for a twin bedroom per a semester including utilities except for electricity expenses for air-conditioner in the room. University Apartments are \$2,665 for a single bedroom a month including all utility charges.
- **Health Insurance:** approx. US\$249 for 5 months coverage
- **Food (no meal plan available):** approx. \$35/meal on campus
- **Books & Class Reading Materials:** approx. \$1,500/term
- **Local Transportation:** approx. \$600/month

LEARNING EXPECTATIONS:

- **CLASS FORMAT:** Lectures, case analyses / presentations, papers and projects.
- **ATTENDANCE:** Class attendance is mandatory.
- **PARTICIPATION:** Class participation is part of a student's final grade in most courses.
- **GRADING:** Letter graded, with grade D the marginal pass; final course grade often based on class participation, projects, case analyses, mid-term and final exams.
- **CLASS SIZE:** Normally 30-40 students per class in 200- and 300- level courses.
- **COURSE LOAD:** 4-5 courses with a maximum total number of 17 credits.
- **COURSE CHOICES:** Exchange students have the same freedom in course selections as regular students do. They can take whatever courses offered by the university as long as they can meet the prerequisite requirements of the courses and that there are vacancies available in those courses.
- **EXAMINATIONS:** Format of exams varies. Final examinations are written in the last 2 weeks of the semester. Students have the responsibility to stay in HK at very least until the last day of the semester or the last day of final exams.

AREAS OF CONCENTRATION / MAJORS:

Accounting, Economics, Finance, Global Business, Information Systems, Operations Management, Management of Organizations, and Marketing.

LANGUAGE OF INSTRUCTION: English

STUDENT SERVICES AVAILABLE:

a) Academic Advising

Academic advising is available from the Exchange Programs Coordinator. Students will be referred to the Undergraduate Programs Director for further advising whenever necessary.

b) International Students Service (ISS)

The Center is housed in the University Student Affairs Office to take care of all exchange-in students in non-academic areas. The Center works with the student organization, AISEC, to organize extracurricular activities for the exchange-in students. ISS will also coordinate a Buddy Program to help exchange-in students adapt easier to their new environment. For more information on the services ISS provides refer to this website: www.ab.ust.hk/sao/iss.

c) Computer Services

Each exchange student is given an e-mail account after she/he has officially registered into the program. Computer facilities are easily accessible, even in the coffee shop!

d) On-campus facilities

Exchange students will be given a student identity card before the semester starts. They can then have access to all kinds of facilities on campus. They can get general medical treatment from the on-campus clinic free of charge.